



THE BOURNE
CHILDREN & YOUTH
Initiative

Position applied for:
**1. Full time NVQ level 3/4
Connexions PA & Youth Worker
(Bourne CYI/40Degreez)**

**2. Half time Youth Worker NVQ level 2
Bourne CYI**

Please complete in **black** ink or type, indicating which post you are applying for, and return to:

Dr Pat Lambert
Bourne Children & Youth Initiative
12 Firgrove Hill
Farnham
Surrey
GU9 8LQ

by: 10 July 2008
Interviews: Tuesday 15 July 2008
E-mail address: cyi@cyi.org.uk
Website: www.cyi.org.uk

POSITION APPLIED FOR: 1 2 (Please circle)

1. PERSONAL DETAILS

Surname and Title			
Forename(s)			
Address			
Post Code		E-mail address	
Home telephone number		Work telephone number	
Do you have a current driving licence?	YES/NO	Do you have the use of a car?	YES/NO

2. EDUCATION AND QUALIFICATIONS

Please give details of educational qualifications you have obtained in chronological order.

General Education		School, College & University	Examination taken/to be taken and qualifications obtained
From	To		

3. TRAINING AND DEVELOPMENT

Please give details of any relevant training and development undertaken.

Course	Date

4 PRESENT OR MOST RECENT EMPLOYMENT

Post Title		Start Date	
Notice Required		Salary	
Reason for Leaving		Benefits	
Employers Name and Address			
Post Code		Telephone Number	

Please give a brief description of your current or last post and responsibilities.

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5. PREVIOUS EMPLOYMENT

Please give details of all previous employments, both full and part time, paid or unpaid, including those in a voluntary capacity. Please list in order, starting with the most recent first.

Date		Name and Address of Employer	Job Title, Salary, Brief Description of Duties and Reason for Leaving
From	To		

6.

EXPERIENCE AND ACHIEVEMENTS

Please use this space to provide further information in support of your application: continue on additional sheets if necessary. Prior to completing this section you are advised to refer to the job and person specifications, the CYI website www.cyi.org.uk and the 40Degreez website www.40degreez.org.uk. You may wish to include extra-curricular activities and interests that might promote the work of the CYI and 40Degreez.

Please ensure that you complete sections 8, 9, 10 & 11 on the reverse side

8. REFERENCES							
Please provide the names and addresses of two referees, one of which must be your present or most recent employer.							
Name	Name						
Address	Address						
Job Title	Job Title						
Relationship	Relationship						
Telephone Number	Telephone Number						
Fax Number	Fax Number						
E-mail address	E-mail address						
May we contact the above without further reference to yourself?	YES/NO	May we contact the above without further reference to yourself?	YES/NO				
9. MEDIA							
Where did you see this post advertised?							
Please complete this section, it will help us to monitor the success of our advertising.							
10 SELECTION ARRANGEMENTS							
Should you require any special arrangements for interview or any other selection procedure, please let us know, ie mobility access, use of signer/interpreter, access to disability parking, etc.							
11. ASYLUM AND IMMIGRATION ACT 1996							
Do you have any restrictions on taking up employment in the U.K.?	YES/NO						
If yes, please supply details:							
Are you eligible to work in the U.K.?	YES/NO						
I confirm that the information I have provided above is true and correct and that the information may be used for registration purposes under the Data Protection Act 1998. I accept that if any of the enclosed information is found to be untrue after my appointment, I may be liable for dismissal without notice							
Signature	Date						
FOR OFFICE USE ONLY							
Not Interviewed	ND	NQ	NE	NI	NS	NO	
Interviewed	IN	IQ	IE	IC	IP	IA	IJ IO